

Manager's Job Description and Responsibilities 2010 Delta Little League

*In 2010, Delta Little League wants you to raise the bar of playing ability, baseball knowledge, and competition for every player at Delta Little League within the framework and boundaries of good sportsmanship and not at the expense of the kids. **NEVER EMBARRASS A CHILD!** Respect the Game. Winning is secondary to teaching kids the game of baseball and having fun.*

Manager / Player Duties & Responsibilities:

- 1) Be a positive role model for all the players under your charge.
- 2) Never yell at or embarrass a child on your team.
- 3) Practice with and teach all children on your team.
- 4) Clearly communicate your expectations to all players.
- 5) Clearly communicate your expectations to all parents.
- 6) Explain how each player can improve and/or get more playing time.
- 7) When disciplining a player, explain why they are being discipline.
- 8) Discipline must not violate Little League rules (i.e., minimum play rule)
- 9) Teach your players good sportsmanship in both winning and losing.
- 10) Know the playing rules & regulations of Little League Baseball and be able to interpret them correctly. Play by the rules and adhere to the spirit of the rule and their intent, instilling in your players a respect for the rules of the game.
- 11) Instill a positive desire to improve and compete, striving to impart as much baseball knowledge as possible to each player.
- 12) Absolutely **no** swearing at or in front of the players.
- 13) Take time to get to know all your players.

Manager / Coaches & Parents Duties & Responsibilities:

- 1) **Must** conduct a parents meeting within the first week of practice.
- 2) Clearly communicate your expectations of how parents can help enhance their children's playing experience.

- 3) Clearly communicate your expectations and philosophy to your coaches.
- 4) Clearly communicate to coaches and parents the Delta Little League's rules. Coaches & Parents must never yell at players, managers, other coaches, and especially umpires.
- 4) Manager's are responsible for their coaches and team parent's behavior during games. If a coach or parent is yelling at or threatening the umpire, the other team, other fans, etc. the Manager **must** take action to calm the situation down immediately. Failure to do so may result in suspension.
- 5) Provide a Team parent to represent your team to the league.
- 6) Ensure parents & fans of your team pick up the trash after every practice & game.

Manager Field Duties & Responsibilities:

- 1) Manager's are to attend all scheduled work days. Scheduled work days are as follows: Saturday, January 9, 2010; Saturday, January 30, 2010; Thursday, March 4, 2010; Friday, March 5, 2010.
- 2) Manager's are responsible to maintain their fields during practice and games. Duties include:
 - dragging the fields after each practice and game;
 - watering the field before and after each game
 - chalking the field before each game
 - putting up and putting away the portable pitcher's mounds.
 - putting up and taking down the outfield fences for each game
 - pulling weeds
 - filling in holes in the infield and outfield
 - picking up trash before and after each practice and game.
 - mowing the outfield grass
 - putting up and taking down sponsor banners before and after each game

Manager Meeting Duties & Responsibilities:

- 1) Manager's are to attend all player evaluations (aka: Try-outs) scheduled for: Saturday, January 16, 2010; Saturday January 23, 2010 & if necessary January 30, 2010.

- 2) Manager's are to attend the player draft scheduled for: Tuesday, February 2nd for Major & Minor A Managers and Wednesday, February 3rd for Minor B Managers
- 3) Attend Player's Clinic and Team Announcements Saturday February 6th
- 4) Attend Positive Coaching Meeting (T.B.A.) – **Mandatory for T.O.C. qualification**
- 5) Attend Safety / First Aid Meeting (T.B.A.)
- 6) Attend Manager's and Coaches Rules Clinic (T.B.A.)
- 7) Attend Umpires Clinic (T.B.A.)
- 8) Attend Interleague Meetings – Major & Minor A Managers
- 9) Attend All-Star Selection Meetings – Major & Minor A Managers

Manager Umpire Duties & Responsibilities:

- 1) Manager's are required to umpire Major or Minor A games.
- 2) Manager's are required to ensure 2 umpires for their teams scheduled umpiring days. **Get your coaches & parents involved in umpiring.**
- 3) Manager's are required to show up for umpiring duties **at least 15 minutes before** scheduled games to umpire.
- 4) If the Manager fails to umpire or does not get replacement umpires for their scheduled game(s), the Manager will be suspended from their teams next schedule game. If the Manager fails to show up for their scheduled umpire duties a second time, they will be suspended 2 games and placed on Board of Director notice. If the Manager fails to show up for their scheduled umpire duties for a third time, they will be dismissed from the league and not allowed on school property.

Manager Game Day Duties & Responsibilities:

- 1) Manager's are responsible for their fields (see field duties)

2) Manager's **must never** yell at an umpire. If a disputed call occurs, the Manager must calmly and respectfully speak with the umpire about the call. Protests are only allowed on rule violations. Judgment calls are not protestable. Verbal abuse of umpires will not be tolerated. First violation will result in Board of Director notice and the Board may impose a one game suspension. Second violation of verbal abuse of umpires will result in an automatic one game suspension, Board of Director notice, and may include further league discipline or league dismissal. Third violation of verbal abuse of umpires will result in league dismissal and not allowed on school property.

3) Manager's are responsible to ensure crowd control of their fans. Managers should speak with their coaches & parents about any negative yelling or comments. Managers should seek their Division's Administrator's help in these situations.

4) Snack Bar Duty – Every team will be responsible to work in the snack bar between 3 – 4 times through out the season. If your team is scheduled to work the snack bar, you must provide 4 volunteers at least 16 years-old. Failure to provide snack bar volunteers for your scheduled snack bar duties will result in your game being forfeited and your team will incur the loss in the standings for Major and Minor A Divisions. No games are to be played until the snack bar is staffed.

Manager Other Duties & Responsibilities:

1) Manager's are responsible to provide a team parent to represent your team to the league

2) Manager's are to support the team parent as they perform their duties.

3) Manager's are to support league activities such as fundraising, end of season picnic's, picture day, etc.

I HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THE ABOVE MANAGER'S DUTIES AND RESPONSIBILITIES. FAILURE TO ABIDE BY ANY OF THESE DUTIES AND RESPONSIBILITIES MAY RESULT IN GAME SUSPENSIONS AND FURTHER DISCIPLINE UP TO AND INCLUDING TERMINATION FROM DELTA LITTLE LEAGUE.

Name (Please Print) _____

Signature _____ Date _____